

**The Minutes of Pentney Parish Council Meeting held on 12 December 2023 at
7.00pm at The Village Hall, Pentney**

Present: **Cllr M Parker (Chair)** **Cllr L Rons** **Cllr P Wells**
 Cllr C Dallas **Cllr B Howlett**

Also in Attendance: Sarah Bristow (Parish Clerk) County Cllr J Moriarty, and 1 member of the public.

- 1. To consider acceptance of apologies for absence.**
It was resolved to accept the apologies of Cllr R Littlehale and Cllr K Harvey.

- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**

None Received.

- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**

None Received.

4. Reports

4.1 County Councillor. Cllr Moriarty advised that he had been at County Hall today to vote on the County Devolution Deal. It has agreed to take the six hundred million over the next thirty year. The new leader had been trying to get the deal enhanced and apparently had managed to agree that further deals would be available going forward. It was agreed to delay the election of the Directly Elected Leader for a year and for it to be undertaken with the County Council elections in 2025. Cllr Moriarty advised that he was against the deal but now that he is a Borough Councillor and the deal will mean that the County Council will fund the Borough/District Councils. He felt for the good of all and he should support the deal.

Cllr Moriarty advised that he had seen the Highway Engineer today and he would welcome coming to a site visit to the parish to go through any issues. Cllr Rons agreed to contact him and invite him to visit. Cllr Parker agreed to be present. Cllr Rons has made a list of items to be discussed. Cllr Moriarty advised that one thing the deal will do is secure funding for items like potholes for five years so the County Council can schedule work.

4.2 Borough Councillor – Cllr Devulapa had given her apologies. Cllr Moriarty gave the following report. He advised that the Borough Council are working positively on the budget. There are several capital items but though funding may have been provided for the work/materials but does not cover the staff to undertake, and this needs to be looked at. The Clerk asked when the Tax Base would be released but Cllr Moriarty has not been advised. One thing that the

Council are looking at is increasing the council tax by 100% for second homes in the borough.

Cllr Moriarty advised that you have Pentney Lakes and Woods on the agenda. Cllr Moriarty advised that it was too late to call in the application but it would not go to panel unless the Planning Officer was mindful to refuse. Cllr Moriarty advised that he had been given reports of some activity within the woods and if anyone can get him the “what three words” he would be very welcome.

Cllr Parker thanked him for his reports.

4.3 Neighbourhood Plan Working Party. The Clerk advised that for us to claim the additional money, we would have to accept the locality consultants undertaking the work. We do not know whether they would be prepared to undertake the work we would like. We do not match the criteria regarding being in a deprived area etc which would give us more money to pay for our own consultant. **It was resolved to use the money that was not used for the election to pay for the consultant that has quoted to undertake the work we need to be undertaken. It was also resolved for the Clerk to advise of the final quote and to obtain when the consultant can undertake the work as she has advised that she is getting busy until the financial year end.** Cllr Moriarty advised that Alex Fradley was returning to the Borough Council in February and he would be happy to help going forward.

4.4 Speed Awareness Report Including Memorandum of Understanding–Update. The co-ordinator was unable to be with us this evening but had sent through the report for November and December. The volume of traffic has gone down but the speeding etc has increased. The 50th centile was 26.7 this month but was 24.4 last month. The average speed reading was 21.3 last month and 26.0 this month. It works out roughly to 80 cars less. The Memorandum of Understanding is down to the Highway Engineer.

5. Minutes of Parish Council Meeting held on 14 November 2023

5.1 To consider and approve the minutes. **It was resolved to approve the minutes as a true and accurate record.**

6. To consider matters arising from the minutes of 14 November 2023

- a) Council to consider any matters arising from the minutes that are not on the agenda. Everything is an agenda item.
- b) Council to review action points from the last meeting.

7. Finance

- a) Monthly Accounts for Payment. Council to vote on making the payments. The Clerk advised on an extra for Npower for the two lights outside the Village Hall of £66.11. **It was resolved for the payments to be made. The Clerk to send round the CGM Invoice to Cllr Rons for her to check against the schedule prior to payment being made.**

- b) Money received – Council to note any money received. The Clerk advised that no payments have been received but she had checked out regarding recycling credit for the paper bin and our last claim was December 2020. You can usually only go back one year but the Clerk to advise of the Council's circumstances and they have said they might be able to backdate further. **It was resolved for the Clerk to undertake, it was also resolved for Cllr Rons to check regarding the clothing bin as we would like to move the payment from Barclays to Unity but cannot find anyone who is currently paying us.**
- c) Bank Rec November 2023. Council to approve the bank reconciliation for November 2023. The Clerk had sent these round before the meeting. Cllr Rons does not remember them being sent the Clerk advised that she had achieved them prior to the budget meetings so that the figures were as up to date as possible. **It was resolved for the Clerk to resend.**

8. Budget Setting a) Council to look at budget for 24-25 Financial Year.

The Clerk circulated the Budget report with the draft budget figures in place. The Clerk advised that it all depends if you want to take any reserves into account or using the precept to cover all running costs. **It was resolved for the budget and precept to be approved at the next meeting. It was also resolved for the Clerk to chase up the payment for the SAMS2 which Cllr Moriarty had agreed to fund from his Members Fund.**

9. Village Matters

- a) Council to receive update on any River Swan issues.
Cllr Parker advised that he had not checked recently but it should be running as usual and no one has complained.
- b) Weeds in the gutters
This is down to the Borough Council and we are waiting for them to come and complete the other areas they had not previously covered.
- c) Wi-Fi for the Village Hall
Cllr Wells advised that she had asked the Village Hall Chair prior to finding out that the Parish Council were undertaking the monthly costs. Cllr Wells to advise the Chair again and to advise the Clerk when the next Village Hall Meeting is.
- d) Falls Group
The Clerk advised about a group that has the backing of the ambulance service and NCC to help safety get people off the floor when they have fallen. It would run similar to first responders and the lady who had started had managed to be get sponsorship of 11 of the special chairs that allow for the person to be lifting safely and easily. **It was resolved for the Clerk to obtain some wording for the project that could be placed in the NarValley News.**

10. Biodiversity

- a) Policy. The Clerk advised that these had been sent out with correspondence prior to the meeting. Cllr Rons advised that she cannot remember seeing them before the meeting. **It was resolved for the Clerk to resend and for the items to be on the next agenda.**

- b) Action Plan. . **It was resolved for the Clerk to resend and for the items to be on the next agenda.**

11. Planning Applications and Determinations:

Applications:

None received.

Determinations:

23/01735/F Application for variation of condition number 2 attached to planning permission 21/01428.F detached 4 bed 2 storey dwelling at land 1 to 18 W of Foxes Liar, Narborough Road, Pentney. **Granted**

23/01437/F Variation of Condition 1 application of Planning Permission 17/00798/RM 3 Proposed dwellings at 3 Oaklan Cottages, Pentney Lane, Pentney. **Granted**

12. . Planning Application re Pentney Lakes/Woods

This item was covered in the County Councillor Report.

13. Governance:

13.1 Training

The Clerk advised that there was lots of training course and were all available on the Norfolk ALC website.

14 To receive an update on playing field equipment.

a) Playground Quotes

The Clerk advised that she was waiting for three quotes for the new equipment.

15. Correspondence

The Clerk advised regarding a scheme from the Borough Council to fund the putting in of bike racks. **It was resolved for the Clerk to go back advising of the council's interest in putting a rack by the gym, village hall and maybe Pentney Lakes.**

16. Items for Next Agenda.

Biodiversity Policy and Action List
D-Day Celebration Event
Budget Setting
Precept Setting

17 The date of the next Parish Council meeting is Tuesday 9 January 2024 at 7.00pm.

With no further business, the meeting was closed at 8:10pm.

Action List

Cllr Rons

- Approve the CGM Invoice for Payment
- Set up meeting with NCC Highway Engineer
- Find out details of the Clothing Bank and get to the Clerk.

Clerk

- Obtain copy of Memorandum of use re Sam2
- Work on grant re Neighbourhood Plan with Consultant. Find out when can be achieved and resend quote to Councillors.
- Chase portacabin removal
- Playground Tenders
- Chase allotment payments outstanding
- Put in bid for Parish Partnership Scheme re Sam2
- Arrange the Electricity for the playing field site for full electricity use.
- Obtain 365 business.
- Check out bylaw re dogs on the playing field.
- Send CGM Invoice to Cllr Rons
- Re Send November 23 Bank Rec
- Re Send Biodiversity Policy and Action Plan
- Get wording for Falls Group to go in newsletter
- Get back to the Borough Council advising expressions of interest in Cycle Racks at the Gym, Village Hall and Pentney Lakes.
- Chase Sams2 Payment
- Get quote for Broadband
- Get Councillor Advert to Councillors
- Making Planning Comments to the Borough Council.

Pentney Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
41	1110	Grasscutting	12/12/2023	Unity		Grass Cutting	CGM Group	S			
41	1100		12/12/2023	Unity		Grass Cutting	CGM Group	S			
41	1105		12/12/2023	Unity		Grass Cutting	CGM Group	S	180.00	36.00	216.00
42	1205	Streetlight Energy	12/12/2023	Unity		Streetlight Energy	NBPower	L	62.96	3.15	66.11
Total									242.96	39.15	282.11