

**The Minutes of Pentney Parish Council Meeting held on 31 July 2024 at 7.00pm
at The Village Hall, Pentney**

Present: **Cllr R Littlehale (Chair)** **Cllr M Parker** **Cllr K Harvey**
 Cllr L Rons **Cllr P Wells** **Cllr B Howlett**

Also in Attendance: Sarah Bristow (Parish Clerk), Cllr Moriarty and 5 members of the public.

- 1. To consider acceptance of apologies for absence.**
It was resolved to accept apologies from Cllr C Dallas
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
Cllr Rons gave a personal Interest in the Planning Application 24/01052/F.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**

No questions received

4. Reports

4.1 County Councillor. Cllr Moriarty had sent his apologies and a report which is attached.

4.2 Borough Councillor
Nothing received.

4.3 Neighbourhood Plan Working Party.
Cllr Littlehales advised that they were working with their Consultant and were going to have a working party meeting on the 13 August to go through the answers to further questions from the S14 Consultation.

4.4 Speed Awareness Report Including Memorandum of Understanding–Update.
The Co-ordinator advised that the May reading were 85% of drivers were doing 34mph, that means that there other 15% were faster than 34mph. The highest being 60mph, which was on the 3 May at 4.30pm.

In June similar figures. The highest being 55mph, which was on the 10 June at 3.00pm.

It means that 1000 to 1500 vehicles on average are speeding in a part of the village. 18,400 vehicles are moving in one direction in the village and out of that number 6,000 are speeding.

The Parish Partnership had approved the purchasing of the new SAMs2 but had asked for an update on the memorandum of understanding which had only recently been updated. **It was resolved for the Clerk to place**

the order and to ask the Highway Engineer if the memorandum of understanding needed undertaking again.

5. Minutes of Annual Parish Council Meeting held on 26 June 2024

5.1 To consider and approve the minutes. **It was resolved to approve the minutes as a true and accurate record.**

6. To consider matters arising from the minutes of 26 June 2024

- a) Council to consider any matters arising from the minutes that are not on the agenda. All items on the agenda.
- b) Council to review action points from the last meeting.

Clerk

- Continue to Arrange the Electricity for the playing field site for full electricity use. Clerk advised that she was waiting for an invoice.
- Chase No Dogs/No Fly-Tipping Signs. **Resolved for the Clerk to chase.** Cllr Rons advised that the RoSPA Report had said no kite flying signs. **Resolved for Clerk to check if necessary with RoSPA**
- Chase re Parish Partnership Scheme and New SAM2.- **Completed**
- Draw Up Action Log Report. The Clerk felt that more lines needed to be put in to what she has drawn up. Cllr Rons said that she had sent a draft through. **Resolved for the Clerk to find draft.**
- Chase up Scribe access for Cllr Rons -**Completed**
- Find out instillation cost for bike racks. The Clerk advised that it would be £100 to put on existing concrete base but £150 is concrete base needed. **Resolved for Cllr Wells to ask where the Village Hall would like it to be placed.**
- Chase Allotment Payments. - **Completed**
- Start funding for Playground.- Clerk advised that she had put nearly completed the bid for the Borough Council CIL Fund but needed to work out what to actually apply for as it give you more points if you match fund with more money. **Resolved for the Clerk to get complete and submit.**
- Resend April to May Bank Reconciliation. – **Completed.**
- Making Planning Comments to the Borough Council. - **Completed**

7. Finance

- a) Monthly Accounts for Payment. (please see attached payment sheet)
It was resolved for the payments to be made. Cllr Rons requested that a payment sheet be sent out with the agenda even if not complete.
- b) Money received –Allotment Monies had all now been received.
- c) Bank Rec April, May & June 2024. The Clerk said that these had been sent round. Cllr Rons said that there were two reconciliations not in the list for the business accounts at Barclays. The Clerk advised that she had not printed as no transactions. **Resolved for the Clerk to print these off for the next meeting.**

- d) CCLA Details. The Clerk apologies as she meant to look for the video she had but she could not find and was going to ask for details. **It was resolved for this item to be deferred until the next meeting.**
- e) Bike Rack Installation quote
Please see action log report.
- f) Village Broadband
There was a discussion about who would be responsible for and it was felt that if the Parish Council installed and paid for it should be responsible going forward. The Clerk advised that public access would be set up but safeguarding could be put in place re parental control settings. **It was resolved that Safeguarding/Diversity/Equality policies needed to be implemented and resolved for the Clerk to provide model/drafts for the next meeting.**

8. Village Matters

- a) Council to receive update on any River Swan issues.
Cllr Parker advised that all was running well.
- b) Grasscutting.
Cllr Rons advised that other areas needed to be added to the grasscutting schedule. **It was resolved for Cllr Parker and Cllr Rons to check these areas and Grasscutting to be placed on the next agenda.**

9. Planning Applications and Determinations:

Applications:

- 24/01052/F Application for REMOVAL OF CONDITION 10 OF PLANNING CONSENT 23/01794/F :Variation of condition 12 of planning permission 17/00032/O: Outline, 3 dwellings and to upgrade North access directly onto A47 to use as permanent site entrance. at Oakland Cottages Pentney Lane Pentney. **It was resolved to recommend approval.**
- 24/01288/F Application for REMOVAL OF CONDITIONS 4, 5 AND 6 OF PLANNING PERMISSION 10/00016/F, TO REMOVE OCCUPANCY RESTRICTION: Construction of log cabin holiday home at 49 Pentney Lakes Common Road Pentney. **It was resolved to recommend refusal and that the 11 month condition should be kept and enforced eg middle of January to the middle of February which would avoid any holiday periods.**

Determinations:

- 24/00561/F Application for Proposed single storey 1-bed annex ancillary to the main dwelling at Cedar Wood Lodge Back Road Pentney - **Refused**
- 24/00594/F Application for New Garage with Log Store, Summer House and decking area to a Park Home 54 Pentney Lakes Common Road Pentney. **Granted**

10. Planning Application re Pentney Lakes/Woods

No more detail received.

11. Governance:

11.1 Training

No training required.

12 To receive an update on playing field equipment.

a) Playground Quotes

Please see action list. **It was resolved for all Councillors to have a walk around the park on Saturday morning at 11.00am to discuss moving the adult gym or fence. It was also resolved for the swing bases to be removed as an unsafe swing seat had been installed and notices had been placed for its removal but it was still in place.**

13. Correspondence

All had been circulated.

14. Items for Next Agenda.

As listed in the minutes

15 The date of the next Parish Council meeting.

The Parish Meeting will be held on Wednesday 25 September 2024 at 7.00pm at the Village Hall.

With no further business, the meeting was closed at 8:20pm.

Action List

Cllr Wells

- Ask where the Village Hall would like to locate the bike rack.
- Put on payments including the Clerk's for August.

Cllr Rons/Parker

- Check out additional grasscutting

All Councillors

- Adult Gym move or fence.

Clerk

- Continue to Arrange the Electricity for the playing field site for full electricity use.
- Chase No Dogs/No Fly-Tipping Signs
- Place order for SAMS2
- Check with Highway Engineer regarding memorandum of understanding.
- Check with RoSPA regarding No Kite Flying Signs
- Find Cllr Rons Log Report
- Submit CIL Application.
- Print missing Bank Recs for Business Accounts with no transactions.
- CCLA Details
- Obtain Safeguarding/Diversity/Equality Model Policies
- Get swing bases removed.
- Making Planning Comments to the Borough Council.

County Councillor Report

Devolution for Norfolk

Confidence remains high that more powers and funding will come to Norfolk, following a full county council meeting on 23 July.

Councillors supported devolution talks with the new Government and agreed to delay a decision pending the further discussions with the new government.

Autumn Flood Risk in Norfolk

The Norfolk Strategic Flooding Alliance (NSFA) are urging residents to think about how they can protect their homes from flooding after a wet spring and cool summer is set to raise the threat of rising waters to Norfolk earlier than normal this year.

Norfolk groundwater levels remain high, while Environment Agency readings show that East Anglian river flows in June were up to 172% the long term average as additional water remains trapped in the system.

NSFA say that checking your house and prepare for possible flooding may make the difference between thousands of pounds of flood damage and keeping your home and family safe. They advise that guttering, ditches and drains need to be free of blockages to avoid water building up around your home and that installing water butts can provide additional storage to avoid water pooling on the ground.

Additionally, owners of properties in at risk areas can make further preparations. These range from simple approaches, such as keep valuables upstairs and bricks stored ready to raise up furniture in the event of a flood, to investigating the wide range of property flood resilience products available, from emergency barriers and self-expanding sandbags to non-return valves for household drainage pipes and waterproof front doors.

Pentney Parish Council

21 September 2024 (2024-2025)

PAYMENTS LIST

			Cheque No	Description	Supplier			
29	4000 - Staff Wages	31/07/2024	Unity	Clerks Salary	Sarah Bristow	X	376.40	376.40
30	1105	31/07/2024	Unity	Grass Cutting	Nurture Landscaping	S	180.00	36.00
30	1100	31/07/2024	Unity	Grass Cutting	Nurture Landscaping	S	144.00	28.80
30	1110 Grasscutting Verges	31/07/2024	Unity	Grass Cutting	Nurture Landscaping	S	112.00	22.40
31	1155 Playground	31/07/2024	Unity	Playground Inspection	ROSPA Play Safety	S	126.00	25.20
32	6000 Neighbourhood Plan	31/07/2024	Unity	Neighbourhood Plan	Modicum Planning	E	950.00	950.00
33	4010 PAYE	31/07/2024	Unity	PAYE	HMRC	X	94.20	94.20
34	1110 Grasscutting Verges	31/07/2024	Unity	Grass Cutting	Mr R T Edwards	E	50.00	50.00
35	1160 - Village Events	31/07/2024	Unity	Donation	Pentney Parish Rooms	E	50.00	50.00
36	4010 PAYE	28/08/2024	Unity	PAYE	HMRC	X	94.20	94.20
37	4000 - Staff Wages	28/08/2024	Unity	Clerks Salary	Sarah Bristow	X	376.40	376.40
Total							2,553.20	112.40
								2,665.60