

The Minutes of Pentney Parish Council Meeting held on 25 September 2024 at 7.00pm at The Village Hall, Pentney

Present: Cllr R Littlehale (Chair) Cllr M Parker Cllr K Harvey
 Cllr L Rons Cllr P Wells Cllr C Dallas

Also in Attendance: Sarah Bristow (Parish Clerk), Cllr Devulapalli and 8 members of the public.

- 1. To consider acceptance of apologies for absence.**
It was resolved to accept apologies from Cllr B Howlett

The Chair advised that there had been a request to undertake item 9 Planning after agenda item 3.

- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
None received.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**

Speedwatch/Speed Humps

A Parishioner advised that she had more people interested in making up a Speedwatch Team. The Parishioner was asked to get the details to the Clerk. The Parishioner also asked about Speed Humps. The Clerk advised that County will no longer put them in due to cars getting damaged.

Kissing Gate

A Parishioner advised that the top of the Kissing Gate was dangerous, and someone had hurt themselves on it, a photograph has been circulated. The Clerk to take up with NCC Highways. The Parishioner also advised that the footpaths off Narborough Road and Main Road were weeded up. Cllr Parker agreed to have a word with the landowner.

Bus Shelter

A Parishioner advised that the Bus Shelter was looking very sad with ivy growing all over it and the bench needs cleaning. This item to go on the next agenda.

Wi-Fi

A Parishioner who had recently moved into the village was concerned about getting Wi-Fi on Pentney Lane. Cllr Rons advised that it comes all the way from Narborough junction, and it is not very good. NCC are rolling out faster broadband and the information is on their website.

Communication

A Parishioner advised that the communication in the village is not very good and if you are not on social media how do you access information. The Chair advised that a report is put in the Nar Valley News. Cllr Parker advised that he had written

last month article, but it had unfortunately been put in under Narborough. The Village Hall have a Facebook page but not very good if not on social media.

Item 9 was taken now but will leave in the correct place in the minutes.

4. Reports

4.1 County Councillor. Cllr Moriarty had sent his apologies.

4.2 Borough Councillor

Cllr Devulapalli advised that there is a new CEO at the Borough Council, and she is hoping to visit the area over the coming months and is giving dates for different areas. Cllr Devulapalli advised it will be in March 25 and would pass on the date when given.

Cllr Devulapalli advised that Cllr Terry Parish the former Leader of the Council has been made the Parish Council Champion what that entails we do not know as yet but the information will be released.

Cllr Devulapalli advised that she is now an independent councillor having left the Green Party.

The Chair thanked her for her report.

4.3 Neighbourhood Planning including agreement to continue the services of the Consultant to Submission Stage.

Cllr Littlehales advised that they were working with their consultant and though going what feels like a snail's pace because of the enormous amount of work but a lot is being achieved. The Consultant had advised that it would be better to submit after the Borough Council Local Plan as it would have more meaning and cover from day one. They have another meeting planned for the middle of October when the Consultant is able to complete more work. The Consultant quote for the next part of the work is £3,335.00. **It was resolved to accept this quote and to agree as long as the finances were in place. It was also resolved for the Clerk to check with groundworks/locality regarding the outstanding sum and if any more was available.**

4.4 Speed Awareness Report Including Memorandum of Understanding–Update.

The Co-ordinator was not able to attend and reported that the SAMs2 did not give any data for July/August. The Co-ordinator to check this out with Westcotec and see if a fault or something that was not set correctly.

The Clerk advised that the new SAMs2 via the Parish Partnership Scheme had arrived.

5. Minutes of Annual Parish Council Meeting held on 31 July 2024

5.1 To consider and approve the minutes. It was resolved to approve the minutes as a true and accurate record.

6. To consider matters arising from the minutes of 31 July 2024

- a) Council to consider any matters arising from the minutes that are not on the agenda. All items on the agenda.
- b) Council to review action points from the last meeting.

Cllr Wells

- Ask where the Village Hall would like to locate the bike rack. Cllr Wells advised that the meeting was cancelled so she was unable to ask but would ask at the next meeting on the 15th.
- Put on payments including the Clerk's for August. **Completed.**

Cllr Rons/Parker

- Check out additional grasscutting **Completed.**

All Councillors

- Adult Gym move or fence. **Completed. It was resolved for the gym to be moved to the old portacabin site in two rows. It was resolved for the Clerk to go back to Broxap and advise.** The Chair advised that the football post may need to be moved but they are in need of repair.

Clerk

- Continue to Arrange the Electricity for the playing field site for full electricity use. Still waiting for Invoice for feasibility study.
- Chase No Dogs/No Fly-Tipping Signs **Complete and with her tonight. It was resolved for Cllr Parker to put up.**
- Place order for SAMS2. **Complete and with her tonight.**
- Check with Highway Engineer regarding memorandum of understanding. The Clerk advised that she had emailed the Highway Engineer on a couple of occasions but still no answer and has not been asked again so would suggest the areas were ok.
- Check with RoSPA regarding No Kite Flying Signs The Clerk advised that yes this is needed due to the overhead cable. **It was resolved for the Clerk to order.**
- Find Cllr Rons Log Report. Cllr Rons had resent and now in place and the Clerk had sent round this afternoon.
- Submit CIL Application. **Complete and awarded.**
- Print missing Bank Recs for Business Accounts with no transactions. The Clerk advised that she was unable to reprint without undertaking all again so has undertaken a full report and sent round of all accounts.
- CCLA Details. The Clerk advised that she send round the link to their website.
- Obtain Safeguarding/Diversity/Equality Model Policies. These were sent round. **It was resolved for these to be deferred until the next meeting for approval.**
- Get swing bases removed. **Completed.**
- Making Planning Comments to the Borough Council. **Completed.**

Rob Lucas from RLS Computers had arrived at the meeting and gave a presentation regarding having 365 and the possibility of having the intranet for the council and possibly having tablets for all councillors so everything is accessible from one place and Data protection is covered. **It was resolved for the Councillor to think about and to be an agenda item next month.**

7. Finance

- a) Monthly Accounts for Payment. (please see attached payment sheet)
It was resolved for the payments to be made.
- b) Money received –Interest at the end of the month.
- c) Bank Rec for July/August 2024. The Clerk said that these had been sent round.
- d) CCLA Details. These had been sent round. **It was resolved for this item to be deferred.**
- e) Bike Rack. These need to be paid for by the end of October. **It was resolved for Cllr Dallas to speak with the Lake Café and Cllr Wells to speak with the Village Hall.**
- f) Village Broadband. The Clerk advised that she needed a contact person who would be able to come and let the installer in the building. **Cllr Wells to undertake and find a contact person.**
- g) Pension Regulator. The Clerk advised that she needed to go back and advised that a pension has not been offered so not required.

8. Village Matters

- a) Council to receive update on any River Swan issues.
Cllr Parker advised that all was running well.
- b) Grasscutting.
Cllr Rons advised that she had met up with Nurture on site after walking the village with Cllr Parker. The areas are Narborough Road, around the church, bus shelter, kerb spraying, the verge from the Playing Field to the Churchyard, Golden Gym on side top and bottom and Pentney Lane to Folgate to passing area. **It was resolved for Cllr Rons to recheck the prices and if ok for her to place the order for the additional work and next year's contract.**

9. Planning Applications and Determinations:

24/01489/LDE Lawful Development Certificate – occupation of the dwelling in breach of conditions c2, c3 and c4 of the planning permission 06/01933/F at 4 Abbey Lakes Close Pentney. **It was resolved to recommend refusal as per the previous one.**

24/01563/PACU6 Notification of Prior Approval Application for the proposed development is to use a former agricultural building and open a farm shop. The former agricultural building is of stone/brick construction under a pan tile roof. Little Abbey Farm Golden Gym Pentney. **It was resolved to make no comment on this application as it was from a Councillor.**

Determinations:

24/01060/LDE - LAWFUL DEVELOPMENT CERTIFICATE APPLICATION FOR AN EXISTING USE: In summary the application dwelling has been occupied as a full time main residence by the applicants for a period in excess of 10 Years (in breach of conditions 6 and 7 as applied to be base permission for the dwelling) as such is now lawful and immune from any enforcement action at The Beach house, 43 Pentney Lakes, Common Road, Pentney – **was lawful**

24/01288/F REMOVAL OF CONDITIONS 4, 5 AND 6 OF PLANNING PERMISSION 10/00016/F, TO REMOVE OCCUPANCY RESTRICTION: Construction of log cabin holiday home at 49 Pentney Lakes Common Road Pentney **Refused**

10. County Planning Application re Pentney Quarry.

FUL/2023/0012 This is County Application for extension to the storage facility by Middleton Aggregates. **It was resolved that there was no objection.**

11. Planning Application re Pentney Lakes/Woods

No more detail received.

12. Allotments

The Clerk had sent round an email from the Diocese to advise that they were prepared to take back control of the Glebe Land that the Allotments sits on. **It was resolved for the Council to hand back the land to the diocese.**

13. Governance

a) Training.

No training requirement currently.

b) Safeguarding Policy

It was resolved for this item to be deferred until the next meeting.

c) Diversity/Equality Policy

It was resolved for this item to be deferred until the next meeting.

14 To receive an update on playing field equipment.

a) Playground Grants

The Clerk had applied for the Borough Council CIL Monies and had been awarded £25,000. The Clerk has started but will finish the grant for the lottery Awards for All.

15. Correspondence

All had been circulated.

16. Items for Next Agenda.

Office 365

Intranet

Policies

17 The date of the next Parish Council meeting.

The Parish Meeting will be held on Wednesday 23 October 2024 at 7.00pm at the Village Hall.

With no further business, the meeting was closed at 9.00pm.

ACTION LIST

Cllr Wells

- Ask where the Village Hall would like to locate the bike rack.

Cllr Rons

- Place Grasscutting Contract for 25-26

Cllr Dallas

- Ask the Café where they would like their bike rack.

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Clerk

- Continue to Arrange the Electricity for the playing field site for full electricity use.
- Order No Kite Flying Signs
- Report the Kissing Gate to Norfolk County Council Highways
- Check out Groundworks/Locality regarding N/Plan monies
- Sort out Pension Regulator
- Finish Awards For All application
- Order Bike Racks
- Making Planning Comments to the Borough Council.

Pentney Parish Council

30 October 2024 (2024-2025)

PAYMENTS LIST

			Cheque No	Description	Supplier			
38	1100	25/09/2024	Unity	Grass Cutting	Nurture Landscaping	S		
38	1105	25/09/2024	Unity	Grass Cutting	Nurture Landscaping	S	180.00	36.00 216.00
38	1110 Grasscutting Verges	25/09/2024	Unity	Grass Cutting	Nurture Landscaping	S	89.50	17.90 107.40
39	1105	25/09/2024	Unity	Grass Cutting	Nurture Landscaping	S	180.00	36.00 216.00
39	1100	25/09/2024	Unity	Grass Cutting	Nurture Landscaping	S	144.00	28.80 172.80
39	1110 Grasscutting Verges	25/09/2024	Unity	Grass Cutting	Nurture Landscaping	S	112.00	22.40 134.40
42	4010 PAYE	25/09/2024	Unity	PAYE	HMRC	X	94.00	94.00
43	4000 - Staff Wages	25/09/2024	Unity	Clerks Salary	Sarah Bristow	X	376.60	376.60
44	1070 Bank Charges Unity	30/09/2024	Unity	Bank Commission	Unity Bank	X	18.00	18.00
45	1075 Bank	05/09/2024	Barclays Current	Bank Commission	Barclays Bank	X	8.50	8.50
49	1020 Audit Fees	29/09/2024	Unity	External Audit	PKF Littlejohn LLP	S	210.00	42.00 252.00
Total							1,412.60	183.10 1,595.70