

**The Minutes of Pentney Parish Council Meeting held on 27 November 2024 at
7.00pm at The Village Hall, Pentney**

Present: Cllr R Littlehale (Chair), Cllr M Parker, Cllr K Harvey Cllr L Rons
Cllr P Wells Cllr C Dallas

Also in Attendance: Sarah Bristow (Parish Clerk), Cllr Moriarty and 6 members
of the public.

- 1. To consider acceptance of apologies for absence.**
It was resolved to accept apologies from Cllr B Howlett
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
None received relating to the agenda.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**

No questions received.

4. Reports

4.1 County Councillor.

Cllr Moriarty had sent a report which is attached.

4.2 Borough Councillor

Cllr Devulapalli had sent her apologies and her report is attached.

4.3 Neighbourhood Plan Working Party.

Cllr Littlehales advised that there is very little to report currently, the working party need to meet but the Consultant has advised that the Council should not submit until after the Borough Council's Plan has been adopted.

4.4 Speed Awareness Report Including Memorandum of Understanding–Update.

The Co-ordinator advised that he had been able to undertake the training session by Westcotec and it was very informative, and he is now aware of all the data that can be obtained from the unit. He advised that eventually he will be able to provide data that would enable the traffic officer to be present at a certain time and on the day that the offences are happening e.g. the pattern of speeding. He advised that two units are now up and running so he is able to get data from both ways of the traffic.

The Co-ordinator advised that the October reading was 85% of drivers were doing 29.5mph. The highest being 55mph, which was on the Wednesday 30 October at 8:15pm. There are currently 130-150 speeders per month.

The Co-ordinator advised that he was not willing to continue as co-ordinator after this financial year and asked the Council to seek another co-ordinator

who would be prepared to take over and he would like to pass on all the information that he has gained over his time as co-ordinator. The Chair thanked him for all his work, **It was resolved for an advert to be placed in the next edition of the Nar Valley News.**

The Clerk advised that she had met with the Highway Engineer to go through the memorandum of understanding regarding the SAMs2 Locations and he had agreed to put two new poles up one outside Gate House before the bend opposite Dutch Engineering and one outside the Limes. These should be in place after Christmas and before the end of the financial year.

5. Minutes of Annual Parish Council Meeting held on 30 October 2024

5.1 To consider and approve the minutes. **It was resolved to approve the minutes as a true and accurate record.**

6. To consider matters arising from the minutes of 30 October 2024

- a) Council to consider any matters arising from the minutes that are not on the agenda. All items on the agenda.
- b) Council to review action points from the last meeting.

Cllr Rons

- Look into portable hard drives as backups. The Clerk advised that she had been unable to get the information to Cllr Rons but was able to do now.

Clerk

- Continue to Arrange the Electricity for the playing field site for full electricity use. The Clerk advised that she have a meeting with an estimator on the 9 December and should be able to provide a quote for the next meeting.
- Order No Kite Flying Signs **Completed**. Cllr Wells advised that could this not been only for the Playground Area. The Rospa is unclear and there are powerlines at the far other end also.
- Speak with Highway Engineer regarding new SAMs2 location. **Completed**
- Chase Groundworks/Locality regarding N/Plan monies. The Clerk advised that she was having issues getting anyone on email or on the telephone and had left several messages and has now emailed Groundworks to see if there was a better way. If no joy, there she would speak with the Neighbourhood Planning Consultant and see if there was another way.
- Purchase 365 business. The Clerk advised that Microsoft had advised that there is a discount for not-for-profit organisations, and she was waiting to here regarding this. They were offering a monthly cost of anything from £10.80 to £18.00 per month. Cllr Littlehailes advised going into Curry's and getting them to install. The Clerk advised that she would see what the discount was as check the cost with Curry's also.

- Obtain quotes for Bus Shelter revamp. Two quotes had been received one still needed to send in an official quote only had as a text. **This to be deferred until next meeting.**
- Order Wreath **Completed**
- Re-send Policies **The Clerk thought these had been re-sent will resend again.**
- Send Borough Council Budget Poster to Cllr Rons **Completed**
- Forecast accounts. **Completed**
- Obtain Picnic Bench Quotes. The Clerk advised that a three-person ordinary one was £504.00 a three plus disabled was £588.00 A five person ordinary was £678.00 a five plus disabled was £678.00.

7. Finance

- Monthly Accounts for Payment. (please see attached payment sheet)
It was resolved for the payments to be made.
- Money received –None received.
- Bank Rec October 2024. The Clerk had sent round prior to the meeting. All in order.
- Bus Shelter quote. Covered under item 6.
- PCC Noticeboard.
Cllr Littlehales advised that there is no money now as everything had not been paid for.
- Nurture Group Monthly Payments
Cllr Rons felt that it would be good to have a monthly bill between March and September. Cllr Littlehales advised that a standing order should be set up. Any additional work to be invoiced separately. The Clerk said that we should ask for proof of work e.g. their log of when work achieved. **It was resolved for the Clerk to agree all of this with them.**
- Merge Bank Accounts
Cllr Rons advised that Barclays are charging £8.00 to £8.50 per month for undertaking no work. **It was resolved for the Clerk to close this account and move the monies over to Unity and for the Council to look at other accounts for the Barclays Business Accounts.**
- Meeting and Tax Base
The Clerk advised that she had attended a training session regarding Precept and Second Homes. **It was resolved for the Clerk to send round the tax base for 2024/25.**

8. Village Matters

- Council to receive update on any River Swan issues.
Cllr Parker advised that had not been to check but had not heard anything was wrong.

9. Planning Applications and Determinations:

Applications:

24/01877/F Application for Replacement Boat Shed at Waterside Lodge at 36 Pentney Lakes Common Road Pentney. **It was resolved to**

recommend refusal on the grounds of no drawings available.

Cllr Rons brought up the point of Cedar Lodge and being too late to comment and the lack on measurements etc on this application.

Determinations:

24/01608/F Application for Change of Use of Woodlands to Holiday and Recreational Site; Including the Siting of Portable Eco Holiday Lodges; Woodland Centre and Reception, Health and Wild Swimming Centre, Car Parking and Associated Works at Pentney Woods Common Road Pentney – **Refused**

24/01052/F Application for VARIATION OF CONDITION 10 OF PLANNING CONSENT 23/01794/F: VARIATION OF CONDITION 12 OF PLANNING PERMISSION 17/00032/O: Outline, 3 dwellings and to upgrade North access directly onto A47 to use as permanent site entrance at Oakland Cottages Pentney Lane Pentney – Granted 24/01730/F Application for Proposed two storey extension at 51 Pentney Lakes Common Road Pentney – **Granted**

10 The Drovers Solar Farm

Cllr Littlehales advised that this was a major application and did not encroach on any of Pentney land, but it was close. Cllr Moriarty advised that it was a ENSIP and being dealt with direct from Government but out to public consultation and they have been good at keeping the public informed so far.

11. Planning Application re Pentney Lakes/Woods

Cllr Littlehales advised that the asset of community value had been upheld. Cllr Moriarty advised that he felt it would go to appeal but there is a case of slander at the committee meeting that is currently being investigated.

12. Governance:

12.1 Training

No training required.

12.2 Safeguarding Policy It was resolved to defer until the next meeting.

12.3 Diversity/Equality Policy It was resolved to defer until the next meeting.

12.4 Representation at the Norfolk ALC AGM It was resolved for Cllr Littlehales to attend and vote on behalf of the Council.

13 To receive an update on playing field equipment.

a) Playground Quotes

Still waiting to hear from the Awards for All Grant.

b) Broxap Offer

It was resolved for the Clerk to obtain a quote to move the equipment as the Broxap Offer was not an offer at all. The Clerk to also look at what governing bodies they could be reported to, and also to inform them that the council does not accept their offer.

Cllr Rons brought up the situation regarding dogs on the playing field. **It was resolved for Cllr Rons to check the lease and advise at the next meeting, but it might be necessary to get Legal advice.** Cllr Moriarty advised that he had checked with the Borough Council. **It was also resolved for the Clerk to check with the Borough as whole area is fenced off.** Cllr Littlehailes said about sign re assistance dogs only being allowed.

13. Correspondence

All had been circulated. The Clerk advised that an email had been received from the MP asking for details to give a report to local magazines. **It was resolved for Cllr Harvey to give the Clerk the details so she can respond,**

14. Items for Next Agenda.

As listed in the minutes
Budget Precept Setting
Speed Awareness Co-ordinator.

15 The date of the next Parish Council meeting.

The Parish Meeting will be held on Wednesday 18 December 2024 at 7.00pm at the Village Hall.

With no further business, the meeting was closed at 8:02pm.

Action List

Cllr Wells

- Put on payments

Cllr Littlehales

- Attend NALC AGM

Cllr Harvey

- Get Nar Valley News details to the Clerk.

Cllr Rons

- Look into back up drives
- Look at the playground Lease

All Councillors

- Alternative Bank accounts from the Barclays business accounts

Clerk

- Continue to Arrange the Electricity for the playing field site for full electricity use
- Get hard drive size to Cllr Rons.
- Agree account terms with Nurture
- Send round tax base
- Tell Broxap we do not accept their quote
- Obtain quote to move adult gym
- Look into a body to report Broxap to.
- Check with BC re playground bylaw
- Go back to MP
- Re-send Safeguarding/Diversity/Equality Model Policies
- Making Planning Comments to the Borough Council.

Pentney Parish Council

7 December 2024 (2024-2025)

PAYMENTS LIST

			Cheque No	Description	Supplier				
51	4010 PAYE	27/11/2024	Unity	PAYE	HMRC	X	119.80		119.80
52	4000 - Staff Wages	27/11/2024	Unity	Clerks Salary	Sarah Bristow	X	479.76		479.76
53	1105	27/11/2024	Unity	Grass Cutting	Nurture Landscaping	S			
53	1100	27/11/2024	Unity	Grass Cutting	Nurture Landscaping	S	144.00	28.80	172.80
53	1110 Grasscutting Verges	27/11/2024	Unity	Grass Cutting	Nurture Landscaping	S	22.50	4.50	27.00
54	1070 Bank Charges Unity	31/10/2024	Unity	Bank Commission	Unity Bank	X	5.40		5.40
55	1075 Bank	04/11/2024	Barclays Current	Bank Commission	Barclays Bank	X	8.00		8.00
56	1070 Bank Charges Unity	27/11/2024	Unity	Bank Commission	Unity Bank	X	6.00		6.00
57	1100	27/11/2024	Unity	Grass Cutting	Nurture Landscaping	S	144.00	28.80	172.80
57	1105	27/11/2024	Unity	Grass Cutting	Nurture Landscaping	S	180.00	36.00	216.00
57	1110 Grasscutting Verges	27/11/2024	Unity	Grass Cutting	Nurture Landscaping	S	112.00	22.40	134.40
58	1100	27/11/2024	Unity	Grass Cutting	Nurture Landscaping	S			
58	1105	27/11/2024	Unity	Grass Cutting	Nurture Landscaping	S	180.00	36.00	216.00
58	1110 Grasscutting Verges	27/11/2024	Unity	Grass Cutting	Nurture Landscaping	S			
59	1030 Section 137	27/11/2024	Unity	Poppy Appeal	Royal British Legion	X	100.00		100.00
60	1140 Parish Partnership	27/11/2024	Unity	SAMS2 Unit	Westcotec Ltd	S	3,554.00	710.80	4,264.80
61	4010 PAYE	27/11/2024	Unity	PAYE	HMRC	X	0.20		0.20
62	1045 Postage/Stationery	27/11/2024	Unity	Clerks Expenses	Post Office	X	21.10		21.10
Total							5,076.76	867.30	5,944.06

Borough Councillor Report

I hope pc members and residents are pleased with the outcome of the recent planning meeting wrt the woods.

The council is working hard to enable uptake of the various Warm Homes grant schemes, and I would be grateful if the pc could spread word regarding these, as they are hugely beneficial to people on low incomes.

The bar for eligibility is quite low, so if in doubt, ask them to please contact the council to check.

I attended a tour of the existing QEH and plans for the new one were explained to us. It's quite clear that management are doing the very difficult job of keeping services going even as the hospital roof crumbles. They are cordoning off various parts of the hospital to make them safe for use, even as they make the case for the new build.

I am concerned at reports of 2 wards being closed and bank staff being laid off, the council will keep a close eye on matters.

It's looking like Christmas at St George's Guildhall where a range of free festive family-friendly activities will take place on Sunday 8 December 2024. From 11am until 3pm there will be a range of free Victorian themed activities for families to enjoy:

- At 11:30am and 1:45pm there will be a short version of Charles Dickens' A Christmas Carol performed by King's Lynn Young Players in the Guildhall Theatre (approximately 40 minutes).

Snacks and drinks will be available to purchase during the event in the Red Barn including mulled wine and hot chocolate. More info here: <http://guildhall-events.co.uk/>

County Councillor Report

#NorfolkWinter is here – winter gritting

Norfolk's gritting fleet have been out for their first gritting runs of the season this week. The team will continue to review the latest information and forecasts throughout the winter and deploy the fleet when needed.

For the first time ever, all 58 of Norfolk's gritters will be fitted with brand new, state of the art auto-salting technology.

Aided by satellite navigation, it will allow teams to salt the

road with limited manual intervention, making the operation more accurate, saving time and reducing waste.

As temperatures drop and icy conditions become more common, Norfolk County Council's annual travel information and safety campaign #NorfolkWinter launches on social media with information and advice to keep people moving around safely this winter however they choose to travel.

Updates will be posted to the county council's social media channels to let people know when gritting will be taking place. As well as tips and advice for travelling safely through the winter. Look for the #NorfolkWinter hashtag on Facebook, Nextdoor and X.

People can check which roads are on the council's gritting routes for this season on the map at www.norfolk.gov.uk/gritting. On the same map people can find the locations of around 2000 grit bins in the county that are filled by the County Council and which people can use on public pavements, cycle paths and roads to help everyone get around safely.

Further information and support to help people keep healthy, happy and safe this winter is available on the county council's webpages [here](#).

Crowdfund Norfolk platform launched to attract donations for environmental projects

Grassroots and community-focused projects that aim to improve the environment will be supported through a donation-funding platform launched by Norfolk County Council in collaboration with Crowdfunder.

Using the power of the crowd, Crowdfund Norfolk will help environmental, sustainability and net zero projects to get the funding they need to turn their ideas into a reality.

Projects that match the criteria can seek donations from the community to reach their budget and will be eligible for 50% funding up to a maximum value of £10,000.

The innovative initiative was launched at the recent Norfolk Market Towns Conference that explored ways in which footfall can be increased across the county's 22 market towns.

Further information about Crowdfund Norfolk funding and how to apply is available on the crowdfunder site [here](#).

Norfolk county council budget update

Norfolk County Council is facing difficult decisions as the pressures on local government budgets continue to grow.

The council will need to put more money into its budget to protect vulnerable people despite 'substantial uncertainty' about local government funding.

The budget is expected to grow by £64.5m for 2025-26 , however this is not expected to cover the projected increases in demand, particularly in adult social care and children's services.

Cabinet members considered a number of budget proposals when they met back on Monday 7 October.

A number of the proposals that Cabinet members will be considering would require public consultation - with feedback taken into account before any final budget decisions are made in February 2025.

Proposals that would go out to public consultation are:

- **Raising council tax - with the following options: an increase of 3%, an increase of up to 5%, an increase of more than 5%.**
- **Review of our Housing Related Support Services.**
- **Switch off a further 2% of Norfolk County Council maintained streetlights.**

The pressure on the council's budget is also being felt in the current financial year.

Further details about the challenges and budget proposals are available in our press release [here](#).

Cabinet papers and meeting links are available [here](#).

Norfolk Recycling centres – changes due in November

Changes are being made at Norfolk recycling centres that will affect Norfolk residents and traders.

The changes will help with service demand, reduce congestion, and make sites safer whilst ensuring costs are covered for the disposal of waste.

Anyone wishing to visit a Norfolk recycling centre from Monday 18 November 2024 must book in advance. Bookings can be made up to seven days ahead either online via the council's website or by phoning the customer service centre. The new booking system will be live from Monday 11 November.

Additionally, from the 1 November trade customers will see a change to the way they pay to dispose of their waste.

Businesses will be charged based on the size of vehicle and the type of waste they bring, instead of the number of bags.

Further details about these changes are available in our press release [here](#).

Further information about rubbish and recycling, including more information about the new booking system is available on our website [here](#)

School safety inspections update

Initial safety inspections of ceilings at 60 Norfolk schools have now been completed, with no further school or class closures needed.

Fifteen schools of the 60 inspected, require immediate work on parts of their ceilings and a small number of schools require follow-up checks where specialist equipment is needed to reach inaccessible areas.

All schools remain open and have appropriate measures in place to ensure a safe and effective learning environment for pupils.

Norfolk County Council commissioned the inspections at the start of the new academic year, following the partial collapse of a lath and plaster ceiling at an academy led by Synergy Education Trust.

The council is still calculating the cost of the maintenance work needed because of the inspections.

Regular visual inspections take place at all of Norfolk's maintained schools, in addition to day-to-day checks carried out by the schools themselves. Some schools also sign up to a Building Maintenance Partnership scheme, to manage the regular maintenance of the buildings which provides additional checks. This is in line with the inspection programme in other local authorities, but the council will look at whether future additional checks are needed, because of this latest issue.

Academies are responsible for their own maintenance programme and the council has written to trusts to notify them of this issue.

Devolution

Statement from the County's Leader

"We had a very good and detailed meeting with the minister. We discussed issues which were pertinent to Norfolk, the challenges we face and our aspirations for the future. There was a general accord that we should look for ways to deliver devolution for the county.

"The Government will not allow our previously negotiated Level 3 Deal to go ahead and have expressed a preference for a more regional approach in East Anglia. However, there is still the potential for a Level 2 Deal for Norfolk, which would give us the Adult Skills funding, whilst we continue to explore further routes to devolution. Norfolk County Council agreed at its last full council meeting to talk to Government to ensure as many positive aspects of our previous ambitious deal could be recovered, and that Norfolk did not move to the back of the queue. With that in mind, we will continue to pursue devolution options which are in the best interests of our county and will be having ongoing discussions with the Minister about what the next steps

could be. As soon as we have further information and something which can be agreed we will let everyone know.”

Cllr Kay Mason Billig
Leader of Norfolk County Council

Defibs

Letter received:

Good Afternoon Cllr,

I hope this email finds you well. My name is Kimberley Lloyd, and I am the Operations Director at London Hearts, a charity dedicated to the procurement and distribution of life-saving defibrillators across the UK for both public and private sectors.

We would like to offer you the opportunity to ensure that your communities have access to a fully functional defibrillator at all times. London Hearts is proud to be the appointed supplier and managing administrator of a defibrillator fund on behalf of the Department of Health and Social Care. This may well fit well in helping to get life saving defibrillators more readily available across your area.

The Department of Health and Social Care is offering a £500,000 Community Automated External Defibrillators (AED) Fund, aimed at increasing the availability of defibrillators in public places where they are most needed. The fund will provide 1,100 new defibrillators and cabinets. To participate, match funding of £750 is required for a defibrillator with an external locked cabinet, or £660 for a defibrillator with an internal cabinet.

Please note, the fund is distributed on a first-come, first-served basis, so early application is encouraged.

- **For public access defibrillators, applications can be made at: www.defibgrant.co.uk**
- **For internal defibrillators, applications can be made via : <https://londonhearts.org/apply-for-a-defib/>**

I would be happy to discuss this opportunity further or answer any questions you may have regarding your specific requirements. I look forward to hearing from you.

Kind regards,
Kimberley Lloyd
Operations Director | London Hearts

--

To see our email disclaimer click
here <http://www.norfolk.gov.uk/emaildisclaimer>



ReplyReply to allForward
Add reaction