

**The Minutes of Pentney Parish Council Meeting held on 18 December 2024 at
7.00pm at The Village Hall, Pentney**

Present: Cllr R Littlehailes (Chair) Cllr M Parker Cllr K Harvey
Cllr L Rons Cllr P Wells

Also in Attendance: Sarah Bristow (Parish Clerk Cllr Devulapalli and 4 members of the public.

- 1. To consider acceptance of apologies for absence.**
It was resolved to accept apologies from Cllr B Howlett and Cllr C Dallas.
- 2. To receive Declarations of Interest and requests for Dispensations by Councillors in any of the Agenda Items listed.**
None received.
- 3. Adjournment of Meeting to allow for public questions. (15 mins max 5 mins per Speaker.)**

No questions were asked.

4. Reports

4.1 County Councillor. Cllr Moriarty had sent his apologies as he cannot make the meeting.

4.2 Borough Councillor

Cllr Devulapalli advised that the Borough Council are being thrifty and hopefully have a budget plan which will not eat into their reserves. There are plans to update the two leisure centres and move St James Swimming Pool to the Lynn Sports site. Cllr Devulapalli went on to talk about the possibility of the unity authority involving the District and Parish and Town Councils. NCC are severely overspent on Social Care.

Cllr Devulapalli advised that she still had some of her membership fund if any willing groups in the village needed money for a project.

The Chair thanked Cllr Devulapalli for her report.

4.3 Neighbourhood Planning including agreement to continue the services of the Consultant to Submission Stage.

Cllr Littlehailes advised that a date needed to be set for another working party.

4.4 Speed Awareness Report

The Co-ordinator was not able to attend but had updated the Council. Cllr Rons advised that with both machines in operation it was able to give reports both ways. From East to West up to Marham 9,640 cars were reported going in this direction where 4857 were going in the opposite direction which means that another way is being used for return possibly. It might

also be the signal being set off by the bad weather, but the co-ordinator does not believe so.

Cllr Rons reminded the council for the need to replace the co-ordinator who has decided to step down as from the 31 March. **It was resolved to get an advert in the Nar Valley News.**

5. Minutes of Annual Parish Council Meeting held on 27 November 2024

5.1 To consider and approve the minutes. **It was resolved to approve the minutes as a true and accurate record.**

6. To consider matters arising from the minutes of 27 November 2024

- a) Council to consider any matters arising from the minutes that are not on the agenda. All items on the agenda.
- b) Council to review action points from the last meeting.

Cllr Wells

- Put on payments. Completed though not released until 17th December.

Cllr Littlehales

- Attend NALC AGM. Cllr Littlehales did attend and advised that it was not well organized and there was nothing really to report.

Cllr Harvey

- Get Nar Valley News details to the Clerk. The clerk was handed a copy this evening.

Cllr Rons

- Look into backup drives. The Clerk advised that it was strange amount of 18 gb, and could see no further reference. **It was resolved for the Clerk to get the laptop to Cllr Rons to check and see also if it can be supported after September 2025.**
- Look at the playground Lease. Cllr Rons had looked but felt that it needed being looked at by a Solicitor. **It was resolved for Cllr Littlehales to have a look and see if she came to the same conclusion.**

All Councillors

- Alternative Bank accounts from the Barclays business accounts. Cllr Rons advised that she had looked at two building societies in Swaffham and neither was able to offer a parish council an investment account.

Clerk

- Continue to Arrange the Electricity for the playing field site for full electricity use. The Clerk had received a quote to undertake the work and with the electrician costs, box, pruning the tree and undertaking the trench etc. the figure was around £5,000 without purchasing the de-fib. **It was resolved for the Clerk to investigate going back to an un-metered supply.**
- Get hard drive size to Cllr Rons. **Completed**

- Agree account terms with Nurture. The Clerk advised that she had emailed but no response had been received. Cllr Rons advised that she had chased and chased just to get the invoices due. **It was resolved for the Clerk to chase.**
- Send round tax base. The Clerk advised that the tax base was 247.6/
- Tell Broxap we do not accept their quote. The Clerk advised that she had told them that it was not acceptable and had received a cheaper quote and they were not giving anything as that was their cost to move even though they put it in incorrectly in the first place.
- Obtain quote to move adult gym. The Clerk had received a quote for £2340.00.
- Look into a body to report Broxap to. The Clerk advised that she had not found a body currently.
- Check with BC re playground bylaw. The Clerk had checked and because it was totally closed off by the gates etc. dogs were not allowed.
- Go back to MP. The Clerk will go back now she has the information.
- Re-send Safeguarding/Diversity/Equality Model Policies. **Completed.**
- Making Planning Comments to the Borough Council. **Completed.**

7. Finance

- a) Monthly Accounts for Payment. (please see attached payment sheet)
The Clerk advised that there was a further payment from Glasdon for the bike racks of £846. 00.. **It was resolved for the payments to be made.**
- b) Money received None received. The Clerk advised that she had some recycling credit and VAT to recover.
- c) Bank Rec for November 2024. The Clerk advised that she would send round.
- d) Bus Shelter quotes. The Clerk advised that the quote she had know received in writing did not including the pointing up because without the ivy being moved there was no idea how much pointing was needed. One contractor's view would be different from another and the Council needed to mark the area and get quotes accordingly. **It was decided to have a working party get together on the 3 January to remove the ivy so the area could be assessed.**
- e) Nature Group monthly payment. **Please see action points.**
- f) Merge Bank Accounts. The Clerk advised that she had transferred the money to unity and hoped that the Barclays bank signatories had gone in and released after her email. This had not been achieved, Cllr Wells to help Cllr Harvey and Cllr Parker to undertake.

8. Budget Setting

This had been set prior to the previous meeting and nothing else was needed to be added.

9 Precept Setting

The Council after a brief discussion decided to leave the precept at the same cost and currently not prepared to take on further projects until the playground is in place. **It was resolved for the Clerk to let the Borough Council know and also to claim the groundworks balance.**

10. Village Matters

- a) Council to receive update on any River Swan issues.
Cllr Parker advised that he had not been able to check but had not heard there was any issues.
- b) Churchyard Tree Plaque
Cllr Rons reported that the plaque in the churchyard had deteriorated badly and now could no longer be read easily. **It was resolved for the Clerk to contact the Royal British Legion as they supplied.**

11. Planning Applications and Determinations:

Applications:

24/01877/F Application for Replacement Boat Shed at Waterside Lodge at 36 Pentney Lakes Common Road Pentney. **It was resolved to recommend refusal on the grounds of too big and not in keeping.**

The Clerk advised that another one had been received today

24/02189/F Application for Construction of a single storey garden room swim spa building. 52 Pentney Lakes Common Road Pentney. **After discussion it was resolved to recommend refusal as though there was more details chlorine would still have to be used and felt that it was down to the wildlife experts to make comment.**

Determinations:

None at the time of issuing agenda.

The Clerk advised that an email had been received regarding 22/02392/OM which was the outline application for new warehousing and new dwelling house etc at Oaklands. This was going to the borough Council planning committee on the 6 January and the Council must advise of anyone wishing to attend to speak by Thursday 2 January.

12. Governance

- a) **Training.**
No training requirement currently.
- b) **Safeguarding Policy**
Cllr Harvey advised that she felt that this was not really for a Parish Council **It was resolved for Clerk to try and find another policy.**
- c) **Diversity/Equality Policy**
It was resolved to adopt this policy.

13 To receive an update on playing field equipment.

- a) **Playground Grants**

The Clerk advised that they were still waiting to hear from the Awards for All Grant.

- b) **Broxap Offer other quotes.** Please see action report. She had received a quote for the fencing which had been circulated.
- c) **Electricity to the Field – De-Fib** Please see action report

14. Correspondence

All had been circulated.

The Clerk advised that she had contacted the gentleman regarding the speeding etc and had advised that the Parish Council is unable to control only report and be mindful of GDPR. **It was resolved for the Clerk to contact the gentleman again and thank him for bringing to the Parish Councils attention but as previously informed it was out of the Parish Councils hands and remind re the GDPR.**

15. Items for Next Agenda.

Nothing new to add.

16 The date of the next Parish Council meeting.

The Parish Meeting will be held on Wednesday 29 January 2025 at 7.00pm at the Village Hall

With no further business, the meeting was closed at 9.05pm.

ACTION LIST

Cllr Littlehales

- Look at playground lease.

Clerk

- Arrange the Electricity for the playing field site by unmetered supply.
- Get laptop to Cllr Rons
- Claim Groundworks/Locality regarding N/Plan monies.
- Chase Nurture re terms
- Inform Borough Council re Precept
- Speak with Royal British Legion re Plaque
- Purchase 365 business after Cllr Rons has looked at re supported etc.
- Look into different copies for Safeguarding Policy.
- Write re correspondence.
- Make Planning Comments

Pentney Parish Council
PAYMENTS LIST

30 December 2024 (2024-2025)

			Cheque No	Description	Supplier				
63	4010 PAYE	18/12/2024	Unity	PAYE	HMRC	X	97.40		97.40
64	4000 - Staff Wages	18/12/2024	Unity	Clerks Salary	Sarah Bristow	X	389.32		389.32
65	1105	18/12/2024	Unity	Grass Cutting	Nurture Landscaping	S	180.00	36.00	216.00
65	1100	18/12/2024	Unity	Grass Cutting	Nurture Landscaping	S			
65	1110 Grasscutting Verges	18/12/2024	Unity	Grass Cutting	Nurture Landscaping	S			
66	1025 Subscriptions	19/12/2024	Unity	Broadband	Plusnet	S	21.66	4.33	25.99
67	1220 General Village	18/12/2024	Unity	Bike Racks	Glasdon Uk Limited	S	705.00	141.00	846.00
Total							1,393.38	181.33	1,574.71

