

Clerk: Post vacant

Email: clerk@pentneyparishcouncil.gov.uk

Tel:

NOTICE OF PARISH COUNCIL MEETING

You are hereby summoned to attend a meeting of **Pentney Parish Council** to be held at **Pentney Village Hall** on:

Wednesday 25 March 2026 at 7.00 pm

The business to be transacted is set out in the agenda below.

Signed: *R Littlehales* (Chair)

Clerk to the Council (post vacant)

Date of Issue: 19 March 2026

AGENDA

1. Apologies for Absence

To receive and consider apologies for absence.

2. Declarations of Interest

To receive declarations of interest from Councillors on items on the agenda and to consider requests for dispensations.

3. Public Participation

Members of the public may address the Council (5 minutes per speaker, maximum 15 minutes at the Chair's discretion). No decisions will be taken during this item.

4. Reports

To receive reports from:

- County Councillor
- Borough Councillor
- Neighbourhood Planning Team
- Speed Awareness Coordinator

5. Minutes - To approve the minutes of the Parish Council meeting held on **25 February 2026**.

6. Matters Arising from the Minutes of 25 February

- a. To consider matters arising from the minutes not covered elsewhere on the agenda.
- b. To review action points from the previous meeting.

7. Minutes – To approve the minutes of the extraordinary meeting of the Parish Council on **11 March 2026**

8. Matters arising from the Minutes of 11 March 2026

9. Finance

- a. To consider and approve the schedule of payments and authorise payment

- b. To approve Councillors' expenses for agreed purchases
- c. To note monies received
- d. To approve the bank reconciliation

9. Planning

To consider and agree the Council's response to planning application:

26/00409/F – Householder: Extension to side of dwelling

4 Harvestile Lane, Pentney, King's Lynn, Norfolk, PE32 1JS

Deadline for comments: **27 March 2026**

Determinations None at the time of publication.

10. Council Business

- a) Bus Shelter - To consider quotes for the repair of the village bus shelter and agree next steps
- b) Bike Racks – To consider and agree delivery and installation of racks next steps
- c) Playground – To consider RoSPA inspection report and agree next steps
- d) Grass cutting – To review first cut with Walpole Mowing
- e) Playing field – To consider and agree replacement of damaged vehicle gate and fencing and next steps
- f) Defibrillators – To consider and agree new location and nominal rent at Pentney Lakes
- g) Electricity supply to the playing field – To consider and agree quote and next steps
- h) Vacancies:
 - a. Parish Clerk vacancy - To consider and agree next steps
 - b. Speed Awareness Coordinator vacancy - To consider and agree next steps

11. Governance, Training and Administration

- a. Website – To consider response from NALC to manage the website
- b. Information Technology Policy – To consider a new version of this policy
- c. Playground Inspection Training – To report on training received

12. Correspondence

To note correspondence received

13. Items for the Next Agenda

Councillors to propose items for consideration at the next meeting.

14. Date of Next Meeting

The next meeting of Pentney Parish Council will be held on:

Wednesday 22 April 2026 at 7.00 pm

Pentney Village Hall

15. Close of Meeting

Meeting Dates for 2026 – all meetings start at 7pm at the Village Hall in Pentney

- Wednesday 25 March
- Wednesday 22 April
- Wednesday 20 May
- Wednesday 17 June – **Annual Parish Council Meeting (6.00–7.00 pm)** followed by Parish Council Meeting at **7.00 pm**
- Wednesday 15 July
- **August – No meeting**
- Wednesday 9 September
- Wednesday 21 October
- Wednesday 18 November
- **December – No meeting**