



Pentney Parish Clerk: Ms Amy Hart
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NOTICE IS HEREBY GIVEN OF THE PENTNEY PARISH COUNCIL MEETING TO BE HELD AT PENTNEY VILLAGE HALL ON WEDNESDAY 17th JUNE 2026 AT 19:00, REGARDING THE FOLLOWING BUSINESS:

AGENDA

1. APOLOGIES

2. MINUTES of the PC meeting 20th May 2026 (*AGM Minutes to sign at May AGM 2027*)

3. PUBLIC QUESTIONS (max 3 minutes per speaker)

4. DECLARATIONS OF INTEREST

5. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

- 1) (2026) Bike Racks on Playing Field – update
- 2) (2026) Playing field replacement of gate/fencing – progress update
- 3) (2026) Electricity supply to playing field – update
- 4) (2026) Review of Pentney PC laptop and potential purchase/budget for laptop and McAfee Anti-Virus/MS Office subscriptions – update.
- 5) (2026) Speed Awareness Co-ordinator Vacancy – update

6. TO ACCEPT REPORTS FROM

- a) Borough Councillors
- b) County Councillor

7. HEALTH & SAFETY Reports on any new H&S issues, Playground Inspections, Defibrillators, Trees, Highways.

8. PLANNING

Determination

26/00457/F (dated 9th June 2026)

Householder (Retrospective) erection of two domestic outbuildings, including one single-storey building containing three garage bays, positioned on either side of the existing driveway for Oakwood, Golden Gym, Pentney, PE32 1EW.
(*Application permitted by delegated decision, 9th June*)

9. VILLAGE MATTERS & REPORTS

Neighbourhood Plan, Playing Field, Village Hall, Defibs, Speed Awareness/SAM2.

10. MATTERS REQUESTED BY COUNCILLORS

- a) Chair to welcome Clerk.
- b) Village projects to consider and agree next steps
- c) Monthly Nar Valley News Articles, to assign newsletter to Cllr or Clerk – update & agree the next steps

11. CORRESPONDENCE

- a) Email received on 09/06/2026 from Heaton Planning, to request any updated timescales of the re-run of the Reg-14 consultation – update.
- b) Email received on 10/06/2026 from NCC regarding upcoming TRO notice ref: WTRO6956, East Walton Road to Facilitate resurfacing works – update.

12. FINANCE AND ACCOUNTS

- a. To consider and approve the schedule of payments and authorise payment
- b. To approve Councillors' expenses for agreed purchases
- c. To note monies received
- d. To approve the bank reconciliation
- e). AGAR – to consider and determine any actions on observations
- d). Barclays Bank Accounts – progress report on moving accounts to Unity Bank
- f) Scribe login for Clerk & banking/N Power – update & agree

13. VILLAGE MAINTENANCE

- a. Grass cutting progress report
- b. Playground Inspection Rota
- c. Pentney Village Sign, to assess condition and consider repainting, or replacement, and potential new strut needed – Clerk to update.
- d. Bus shelter – progress report and next steps

14. GOVERNANCE, TRAINING AND ADMINISTRATION

- a) Consider and agree Clerk training hours in support of CiLCA qualification
- b) Printer and laptop, paper and ink arrangements with Castle Acre Parish Council
- c) To consider the adoption of updated Pentney PC policies (Standing Orders, Code of Conduct, Financial Regulations & Schedule of Publication)

CONFIDENTIAL MATTERS (*members of the public & press to be excluded under Public Bodies (Admission to Meetings) Act 1960.*

- Confirmation and signing of Clerk contract.
- Clerk Mentoring – consider and agree to external mentoring

Signed:



Dated: 12/06/2026

Next PC meeting: Wednesday 15th July at 19:00 in the Pentney Village Hall.