PENTNEY
PARISH COUNCIL

Pentney Parish Clerk: Ms Amy Hart
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NOTICE IS HEREBY GIVEN OF THE PENTNEY PARISH COUNCIL MEETING TO BE HELD AT PENTNEY VILLAGE HALL ON WEDNESDAY 18th NOVEMBER 2026 AT 19:00, REGARDING THE FOLLOWING BUSINESS:

AGENDA

1. **APOLOGIES**
2. **MINUTES** of the PC meeting 21st October 2026.
3. **PUBLIC QUESTIONS** (max 3 minutes per speaker)
4. **MATTERS ARISING**
5. **DECLARATIONS OF INTEREST**

6. UPDATES ON ACTIONS REQUIRED FROM PREVIOUS MEETINGS

1) (2026) Electricity supply to playing field (UK Power Networks) ref: 8110227359 £3,300.00 to complete all works – Cllr Rons & Clerk to update.

2)(2026) Village Projects/Neighbourhood Plan Reg 14 meeting – update.

3)(2026) Outdoor Furniture for Playing Field wooden (Woodberry 12696 V1 & V2 for 1 x Outdoor Table & 2 x Benches / Soft Ground Fixing Kits. Pine or Teak and 3.5 hours install). Invoice 11575 £4048.50 exc VAT / £4,858.20 inc VAT. Status: 50/50 payments cleared & installed on 28/10/2026, clerk returned warranty on 29/10/2026.

4)(2026) Jubilee Court Grit Bin and missing Village Hall Grit bin. Jubilee Court location not a registered location with Highways. Application made to Highways Oct 2026, Status: awaiting response.

11) (2026) To consider and agree a 'Corporate Purchase Card' with Unity Trust Bank (who do not offer Debit Cards) at £50 set up fee and £3 pcm fee via third party Lloyds Bank: Status: awaiting removal of Mrs Sarah Bristow as key banking contact before progressing application.

12) (2026) Consider and agree concrete 'bin' located on Playing Field. Status: Clerk reported as fly tip.

13) (2026) To consider and agree second draft version of Pentney PC Budget for 2027/2028 – Clerk to update.

7. TO ACCEPT REPORTS FROM

a) Borough Councillors: Cllr Pallavi Devulapalli / Cllr Jim Moriarty
b) County Councillor: Cllr Mike Westman

8. **HEALTH & SAFETY** Reports on any new H&S issues, a) Playground Inspections, (actions required from Sept Inspection: adult gym equip. pole resurface, overgrown 'slide hill' – strimmed, metal post-holes in PF (Playing Field) ground, needs removal/infilling) b) Consider and agree Crown Tree Services roadside Ash scheduled for felling on 14/01/2027 and single lane closure on Narborough Road. c) Highways.

9. PLANNING

Longmarsh 'Green Energy' Data & Solar Complex Ref: EN0110048, dated 23rd October 2026

Planning Act 2008 (as amended) and The Infrastructure Planning (Environmental Impact Assessment) Regulations 2017 (The EIA Regulations) – Regulations 10 and 11. Proposed application by EPL Norfolk Limited (the applicant) for an Order granting Development Consent for the Longmarsh Green Energy.

- Deadline for PC Response 20th November 2026.

The Norfolk County Council Local List for Validation of Planning Applications Consultation Draft, 2026: Invitation to respond to our consultation

I am writing to inform you that Norfolk County Council (NCC) have produced a revised version of the adopted Local List, *The Norfolk County Council Local List for Validation of Planning Applications (Regulation 3 / Minerals and Waste) - Consultation Draft 2026*. **The draft documents are available to view here:** eplanning.norfolk.gov.uk/Planning/Display/LL/2026/0001.

The consultation period will be 4-weeks and will last from **Thursday 29th October 2026 TO Thursday 26th November 2026.**

Determinations
Ref: 26/01476/F, dated 9th September 2026 – PERMITTED (23/10/2026).
Erection of *Agricultural Pole Barn over existing concrete yard at Whitehouse Farm Abbey Road Pentney King's Lynn Norfolk PE32 1JT
http://online.west-norfolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=TL3L18IV0JB00

10. VILLAGE MATTERS & REPORTS
a) Neighbourhood Plan, b) Playing Field c) Village Hall d) SAM2.

11. MATTERS REQUESTED BY COUNCILLORS

a) Community First Responder for Pentney.
b) Community Action Norfolk (CAN) AGM 9th November 2026 – Cllr Yazdian-Tehrani to update.
c) To consider and agree any and/or no response to Norfolk County Council Local List for Validation of Planning Applications Consultation Draft, 2026: Invitation to respond by 29/11/2026.
d) NSIPs & contact with Terry Jermy MP & Tilney St Lawrence PC regarding Longmarsh Data Centre / Solar Complex proposal – Clerk to update.
e) Parish Partnership Funding grant application (2K ringfenced in 2025 budget): to consider and agree exact location/grid reference for: Village Green Bench (Metal or Recycled plastic) and costs. Or any further road safety monitors/signs. (NCC Deadline for submission 1st Dec 2026).
f) To consider and agree Chair for January 20th, 2027, meeting.

12. CORRESPONDENCE
a) Email received on 28/10/2026 from Resident Owner of Energise Pentney regarding the neighbourhood plan.
b) Email received on 29/10/2026 regarding upcoming road closure (9-11 Nov 2026 to 23rd Dec 2026) between East Winch & East Bilney (between Common Road & Dodds Lane). Please refer to website.
c) Email received on 30/10/2026 from Resident regarding Jubilee Court Grit Bin and also noting concern as to road surface off Back Road, PE32 1JW (bungalows 26-31).
d) Email from Cllr Devullapi regarding Local Plan meeting 19th Nov 11:30am https://democracy.west-norfolk.gov.uk/ieListDocuments.aspx?MId=7285&x=1

e) NCC Budget consultation www.norfolk.gov.uk/budget - PCC response by 7th Dec 2026.

13. FINANCE AND ACCOUNTS
a) To consider and approve the schedule of payments and authorise payment
b) To approve Councillors' expenses for agreed purchases
c) To note monies received
d) To approve the bank reconciliation

e) Progress report on transferring ring fenced funds to Unity Bank / 2 x new high interest Unity Accounts applications – Chair to update.
f) Fixed Asset Register: Valuation of Silverware.
g) AGAR update 1: Pentney Internal Audit Financial Year 25/26 Action Plan (V7)
l) Clerk mileage October/November 2026 to sign off.
m) Status update on HMRC Government Gateway set up for Pentney PC, to request current credits. Status: awaiting gateway passcode.
n) To consider and agree the PPC Budget and precept figure for 2027/2028.

14. VILLAGE MAINTENANCE

a) Grass cutting progress report b) Playground Inspection Rota

15. GOVERNANCE, TRAINING AND ADMINISTRATION

a) To consider and agree Human Resources / Finance Subgroup Terms of Reference (ToR).
b) To consider and agree the adoption of Dark Skies Policy (as referred to in draft Neighbourhood plan PENT 12 Dark Skies (page 52).
c) Due to weekly Clerk overtime, to consider and agree an uplift in contracted hours from 6 to 9 hours.

Signed:



Amy Hart, Parish Clerk
Dated: 12/11/2026
Next PC meeting: *(No meeting in December)* Wednesday 20th January at 19:00 in the Pentney Village Hall.